



CITY OF SOMERVILLE, MASSACHUSETTS

DEPARTMENT OF PARKING

133 Holland St, Somerville, MA 02144

Tel: 311 or from outside Somerville (617) 666-3311

www.parksomerville.com

Artist Permit

Parking APPLICATION

Applicant Information:

Today's Date _____

Name of Resident _____

Address _____

Phone # _____

Email _____

Plate # _____

Vehicle Make _____ Model _____

Studio Information:

Building Name _____

Address _____

Phone _____

Do you have a current Artist Permit YES or NO (circle)

On-Street Parking \$75.00/year/shift Permit available in up to 10 hour consecutive increments.

Hours requested _____

Desired Location _____

While attempts are made to accommodate location requests, assignments of permits are based on availability. There are limited permits issued.

Duration: Up to 12 months (city is divided into 4 areas based on address)

Hours: Printed on permit **Location:** Printed on permit

Application Checklist:

- ◇ Application Form
- ◇ Vehicle Registration (MA, NH, ME or RI only)
- ◇ Active lease and reference letter from Arts Council
- ◇ Check, cash, money order, MC, Visa or Discover
- ◇ Cost \$75.00

All outstanding parking tickets must be paid in full prior to issuance.

Tickets may be paid online or by calling 844-807-9069.

Permits are based on availability. Not all permits will be issued. There are a limited amount available.

Permits requested by mail /email will be reviewed and applicant notified of status within 15 business days after receipt of paperwork .

Permits may be renewed 2 months prior to expiration. All renewals must be submitted a minimum of one month prior to expiration listed on permit.

Permits are non-refundable and non -transferrable.

Required Documentation:

A copy of lease or statement from building manager from the following established studios: 11 Miller Street; 226 Pearl Street; Brickbottom Artists Building; Central Street Studios; Joy Street Studios; Mix-It Studios; Mystic Studios; Vernon Street Studios; Washington Street Studios; Mad Oyster Studios; MudFlat Studios.

A letter of recommendation from the Somerville Arts Council. The Arts Council will require a resume, samples of work, and any additional information they feel necessary. Please contact them directly to schedule a meeting to register as an artist in the City of Somerville (617) 625-6600 ext. 2985.